



VOLUNTEER USHER APPLICATION

(Please print)

Name _____

Address _____

City _____ Zip _____

Home Phone _____ Cell Phone _____

E-Mail _____

Emergency Contact Name _____ Phone _____

In a few words, tell us why you would like to volunteer for the Macomb Center for the Performing Arts (MCPA).

Work Experience:

Name of Company and Position _____

Duties _____

Number of Years _____

Name of Company and Position _____

Duties _____

Number of Years _____

List any previous volunteer experience:

How will you contribute as a volunteer usher?

Volunteers are required to volunteer 15-20 times a year (approximately 60-80 hours). Can you make this commitment? Graduations, dance recitals, and professional shows are included.

Yes No

What would you like to know about our volunteer program?

Note: We ask that all volunteer ushers supply and wear their own black or navy suit with a white shirt or blouse and dark comfortable closed toe shoes.

We have performances 7 days a week. Please check the boxes below for your preferred days and time of day:

Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Morning Afternoon Evening

Are there specific times of the day are you available to volunteer? _____

Please note, performances and events are assigned to volunteers by MCPA staff. Assignments are a mixture of children's shows, professional shows, graduations, dance recitals and rental events.

Acknowledgement & Agreement to Abide by the Manual

By signing this form, each MCPA Volunteer Usher acknowledges receipt of this manual, familiarity with the contents within and agreement to abide by the rules and regulations set forth in this manual. Exceptional and dissatisfactory usher conduct is reported regularly to MCPA staff. Failure of ushers to complete assignments, or have conflicts with patrons, etc., are reported to MCPA staff, noted and filed for appropriate action. Should MCPA find you not to be in compliance with the expectations forth set by this manual, you may be ineligible to continue ushering at the Macomb Center for the Performing Arts.

Printed Name

Signature

Date

This form must be on file in order for you to be eligible to volunteer.

Macomb Center Volunteer Photo Release

I do hereby give Macomb Community College the right to use my name or photograph in all forms of media (print or electronic) or for any other lawful purposes. I also waive any right to inspect or approve the finished product, including written copy that may be created in connection therewith.

Printed Name

Signature

Date

PHOTO RELEASE (required for all MCPA Volunteers)



Benefits that our volunteers receive:

- As an usher at an assigned event, you are permitted to watch the performance.
- Requests to volunteer at specific shows usually honored when possible.
- Volunteers are allowed to purchase tickets before sales are offered to the public during the summer.

Thank you for volunteering!

Position Requirements

Being an usher requires the ability to stand for long periods of time and effectively interact with the public. The Macomb Center for the Performing Arts offers a wide variety of events ranging from Broadway musicals and concerts, to recitals and graduations while providing volunteer ushers for all events. **As an MCPA usher, it is expected that you volunteer at a minimum of 15-20 times each year.**

You must be at least 18 years old to volunteer.

Upon returning this form, you will receive an invitation to the next usher orientation session. Following this training, you will be added to our usher database. Assignments will then be made.

Thank you for your interest. Please return this form to the Macomb Center Box Office or mail it to:

**Macomb Center for the Performing Arts
Volunteer Operations, Center Campus
CM-133
14500 12 Mile Road
Warren, Michigan 48088**

Macomb Center for the Performing Arts | Volunteer Operations Office | 586.286.2041